# **Resources for Planning Steps:**

# Sample checklists:

Automation Planning checklist
Technology checklist
Cost estimate checklist

### **Library literature**

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Butcher, Patti, Martha Hale, Cindi Hickey and Kendra Morgan. "Writing goals and objectives for a technology plan", March 21, 2012.

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# **Weeding / Inventory**

Alternative Basic Library Education Program — ABLE Online Training for Librarians: "Weeding the Collection", Idaho Commission for Libraries.

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Larson, Jeanette. (2008). "CREW: a weeding manual for modern libraries. (Rev. & Updated ed.)", Austin, TX: Texas State Library. <a href="https://www.tsl.texas.gov/ld/pubs/crew/index.html">https://www.tsl.texas.gov/ld/pubs/crew/index.html</a> Accessed April 10, 2014.

South Dakota State Library. "Just Weed It! New and Improved!", March 12, 2013. <a href="http://library.sd.gov/LIB/DEV/training/2013/RACE2013-JustWeedItNew.pdf">http://library.sd.gov/LIB/DEV/training/2013/RACE2013-JustWeedItNew.pdf</a> Accessed April 10, 2014.

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